

MADISON TOWNSHIP BOARD OF TRUSTEES

REGULAR MEETING

JULY 15, 2026

The Madison Township Board of Trustees met on this day in REGULAR session at the Township Administration building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:30 p.m. The meeting was called to order by Board President Brian McGuire with the Pledge of Allegiance.

ROLL CALL: Mr. Willoughby – Present, Mr. McGuire – Present, Mr. Coldiron – Present, Mrs. Lapensee – Present, Mrs. Windle – Present.

PUBLIC COMMENTS:

Marla Gorman, Woodsdale Road, asked if there was any news concerning the annexation or the data center. Mr. Willoughby stated that there is nothing new to report.

ITEM 2026 – 093 – MOTION TO APPROVE THE MINUTES

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the minutes of the regular meeting of June 17, 2026, and the special meeting of July 6, 2026, as presented. Vote: AYES: Mr. McGuire, Mr. Coldiron, Mr. Willoughby. NAYS: None. The motion was declared approved.

ITEM 2026 – 094 – MOTION TO APPROVE THE BILLS

Mr. McGuire moved; Mr. Coldiron seconded the motion to approve the bills for this period as presented. Vote: AYES: Mr. McGuire, Mr. Coldiron, Mr. Willoughby. NAYS: None. The motion was declared approved.

ITEM 2026 – 095 – MOTION TO APPROVE THE ROAD SIGN CHECKS

Mr. McGuire moved; Mr. Coldiron seconded the motion to approve the road sign checks as presented. Vote: AYES: Mr. McGuire, Mr. Coldiron, Mr. Willoughby. NAYS: None. The motion was declared approved.

ITEM 2026 – 096 – MOTION TO APPROVE THE FISCAL OFFICERS REPORT

Mrs. Lapensee stated that we had the following amounts in our checking account and major fund balances:

Checking Account: \$3,985,426.47

HRA Account: \$39,218.83

STARR Ohio: \$1,100,000.00 - Interest earned in June - \$3,542.39

EMS Billing to Date: \$102,286.14

Revenue to Date: \$1,647,052.09

Expenditures to Date: \$1,825,708.57

Payments June: \$315,212.18

Fund Balances: \$600,812.62 General Fund/\$173,104.84 Road/Bridge Fund/\$363,953.38
Road Fund/\$3,363,132.13 Fire Fund/\$292,307.51 Park Fund

Total All Funds: \$5,049,671.52

Mr. McGuire moved; Mr. Coldiron seconded the motion to approve the Fiscal Officers Report as presented. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

FIRE/EMS DEPARTMENT REPORT – Fire Chief Hall reported the following for the month of June:

1. Fire – 23 incidents in June (six (6) fires, eleven (11) rescue & emergency medical service, and six (6) other runs).
2. EMS – 88 calls which resulted in thirty-eight (38) patients being transported (50 non-transports).
3. Training for the month of June was trench training with Middletown. Training for July will be ladder deployment and they invited Trenton to join the training with their truck.
4. Pump tests for the trucks have been completed.
5. Hose testing has been completed. All of the lines passed the tests.
6. The fire department has been asked to help with the Balloon glow in Middletown this weekend. They have also been asked to help the school check hydrants during band camp week on 7/22/26.
7. Altafiber was at Station 153 this week to switch over phones, internet and cable from Spectrum. This should save us significantly.
8. There will be a meet and greet at Station 152 at 10:00 AM on 7/31/2026 to go over procedures/evaluate the fire that happened at the Duke facility.
9. MetroParks will be tearing down the building at the old Weather Wax golf course and asked the Fire Department if they wanted to conduct training in the building before it was taken down.
10. The fire department is at 35% of their approved budget for 2026.

ROAD/CEMETERY REPORT – Mr. Cassidy reported that the following occurred during the month of May:

1. Roads – They put down 4 ton of blacktop on Keister Road hill and fixed a few potholes on Beck. They originally paved Keister in 2021. Paving has been completed on Dickie and NoMans. In some of the portions of the roadway, it was widened 1'-0". Roadside mowing will continue. They have been mowing on the south side of the township and will begin round 3 of ditch mowing the week of July 20th. All state roads round 2 have been completed and the county will be out working on round 2 for county roadways. The portion of Brown's Run Road ditch that was washed out has been fixed. They hauled 36 loads of concrete and 3 loads of dirt to patch that area and then seeded and strawed to finish.

2. Cemeteries – the crews have been busy mowing and will weed eat the last week in July. There have been 3 burials this month – Miltonville cemetery and 2 were cremations.
3. Park – the new playground structure has been installed. The new rubber pathway has been installed for access to the structure from the walkway and the mulch was also installed. New mulch will be installed around the old playground to blend in with the old mulch. The final grade of the topsoil/seed/straw has been installed around both playgrounds. The construction of the concession stand/bathroom/storage building is underway. The trusses should be installed this week.
4. Building and Property Maintenance – We received two checks from the insurance company for the damage to the gutters. He is still trying to find a contractor to do the work.

OLD BUSINESS:

None.

NEW BUSINESS:

**A. ITEM 2026 – 097 – MOTION TO APPROVE RESOLUTION NO. 2026-08
RESOLUTION APPROVING THE SUBMITTAL OF THE ANNUAL TAX
BUDGET FOR FISCAL YEAR 2027 TO THE COUNTY BUDGET
COMMISSION.**

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve Resolution No. 2026-08 approving the submittal of the annual Tax Budget for Fiscal Year 2027 to the County Budget Commission. Vote: AYES: Mr. Willoughby, Mr. Coldiron, Mr. McGuire. NAYS: None. The motion was declared approved.

**B. ITEM 2026 – 098 – MOTION TO APPROVE RESOLUTION NO. 2026-09
RESOLUTION TO REQUEST THE BCEO TO CONDUCT A TRAFFIC SPEED
STUDY ON WAYNE MADISON ROAD IN THE VICINITY OF THE
INTERSECTION OF WOODSDALE ROAD.**

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve Resolution No. 2026-09 a resolution to request a speed study for Wayne Madison Road at Woodsdale Road. Vote: AYES: Mr. Willoughby, Mr. Coldiron, Mr. McGuire. NAYS: None. The motion was declared approved.

**C. ITEM 2026 – 099 – MOTION TO APPROVE RESOLUTION NO. 2026-10
RESOLUTION TO ORDER THE VACATION OF ALJEN ROAD.**

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve Resolution No. 2026-10 a resolution to order the vacation of Aljen Road. Vote: AYES: Mr. Willoughby, Mr. Coldiron, Mr. McGuire. NAYS: None. The motion was declared approved.

**D. ITEMS 2026 – 100 - MOTION TO APPROVE SENDING A NUISANCE
VIOLATION NOTICE TO 7596 DARL DRIVE, MIDDLETOWN, OHIO 45042.**

Mr. McGuire moved; Mr. Coldiron seconded the motion to approve sending a nuisance violation notice to 7596 Darl Drive. Vote: AYES: Mr. Willoughby, Mr. Coldiron, Mr. McGuire. NAYS: None. The motion was declared approved.

E. ITEMS 2026 – 101 - MOTION TO APPROVE THE RENTAL OF THE KONA ICE TRUCK FOR THE COMMUNITY PARK PLAYGROUND GRAND OPENING EVENT IN THE AMOUNT OF \$250.00.

Mr. McGuire moved; Mr. Coldiron seconded the motion to approve the rental of the Kona Ice Truck for the community park playground opening event in the amount of \$250.00. Vote: AYES: Mr. Willoughby, Mr. Coldiron, Mr. McGuire. NAYS: None. The motion was declared approved.

F. ITEMS 2026 – 102 - MOTION TO APPROVE THE HIRING OF NOLAN BROWN AND CAMERON MESEROLL AS FIREFIGHTERS/EMTS.

Mr. McGuire moved; Mr. Coldiron seconded the motion to approve the hiring of Nolan Brown and Cameron Meseroll as Firefighters/EMTs. Vote: AYES: Mr. Willoughby, Mr. Coldiron, Mr. McGuire. NAYS: None. The motion was declared approved.

G. ITEMS 2026 – 103 - MOTION TO APPROVE THE PURCHASE OF MULCH FOR THE OLD PLAYGROUND FROM PLAYCARE PLAYGROUND SPECIALISTS IN THE AMOUNT OF \$3,783.50.

Mr. McGuire moved; Mr. Coldiron seconded the motion to approve the purchase of mulch for the old playground from Playcare Playground Specialists in the amount of \$3,783.50. Vote: AYES: Mr. Willoughby, Mr. Coldiron, Mr. McGuire. NAYS: None. The motion was declared approved.

DISCUSSION:

FIRE LEVY – Trustee Willoughby stated that we will need a special meeting to approve the second resolution for the fire levy renewal. He stated that we are waiting on the Prosecutors office for the resolution.

PARK BUILDING – Trustee Willoughby stated that he is not sure when the building will be finished.

CAMERAS, LOCKS, WIFI FOR THE PARK BUILDING – Mrs. Windle stated that we did receive one quote so far for the cameras.

FIRE STATION DESIGN – Mr. Willoughby stated that we are finished with the design of the building and now we are just working through the loan process with the USDA.

CEMETERY GRANT – Mrs. Windle stated that there is a cemetery grant available and we will be applying for the grant and can get up to \$5,000.00. She stated that they will be applying for money to put towards a veterans memorial.

ODOT STATE ROUTE 122 PAVING – Trustee Willoughby stated that he has contacted ODOT about the paving on St. Route 122. He stated that he was coming up the hill the other day and

was stopped there waiting on a paver with no flaggers. He stated that ODOT will also be doing a project on St. Route 4 near the fire station where they will be lowering the bridge and will need to redo the drainage around that area.

TENNIS GRANT – Mrs. Windle stated that she received a call from Madison Schools to collaborate on a submittal for refurbished tennis courts.

ITEM 2026 – 104 – MOTION TO ENTER INTO EXECUTIVE SESSION PER ORC SECTION 121.22(G) TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, OR COMPENSATION OF A PUBLIC EMPLOYEE.

Mr. McGuire moved; Mr. Coldiron seconded the motion to enter into executive session at 7:04 PM. Vote: AYES: Mr. Willoughby, Mr. Coldiron, Mr. McGuire. NAYS: None. The motion was declared approved.

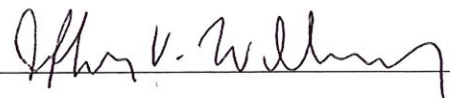
Mr. McGuire moved; Mr. Coldiron seconded the motion to leave executive session and go back into regular session at 7:20 PM. Vote: AYES: Mr. Willoughby, Mr. Coldiron, Mr. McGuire. NAYS: None. The motion was declared approved.

ITEM 2026 – 105 – MOTION TO ADJOURN

Mr. McGuire made a motion to adjourn the meeting at 7:21 PM. Mr. Coldiron seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron, and Mr. Willoughby; NAYS: None. The motion was declared approved.



Attest – Fiscal Officer, Kimberly Lapensee



Signed – President, Jeff Willoughby